eFundi Tutorial:

How to import content from one eFundi site to another

There are different ways to move content from one eFundi site to another.

Tip: You can import content from a previous site when creating your new module/course site. Please refer to the course creation tutorial for steps on how to do this.

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This tutorial will address the following topics:

Import all content from multiple eFundi tools

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Import all content from multiple eFundi tools

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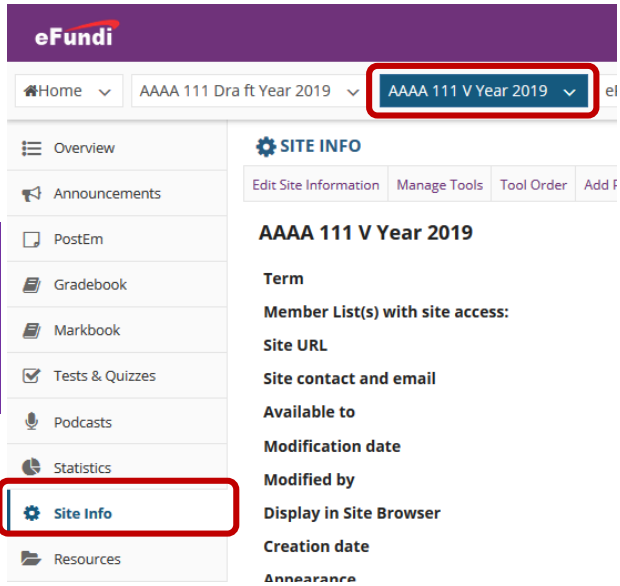
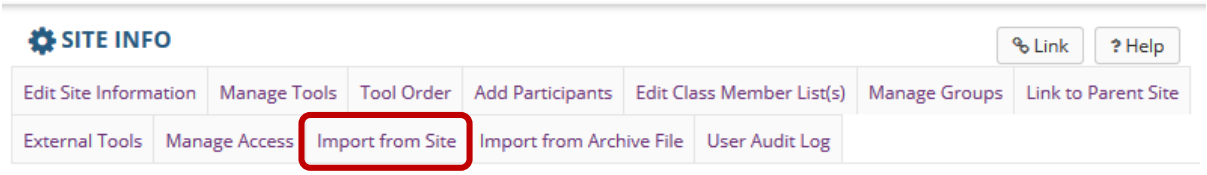
Login to eFundi and navigate to your **new eFundi site**.

Select **Site Info** in the menu on the left.

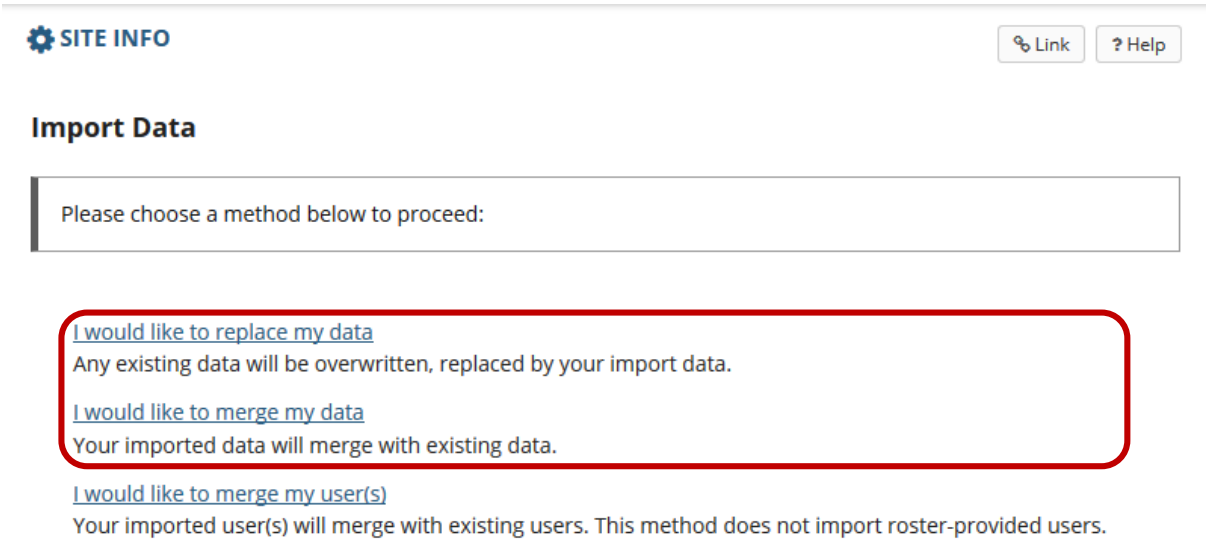
Tip: You must have the same eFundi tool active on the new eFundi site if you want to be able to import the content to this new site. To add any tools that might be missing, please refer to the add/remove tools tutorial.



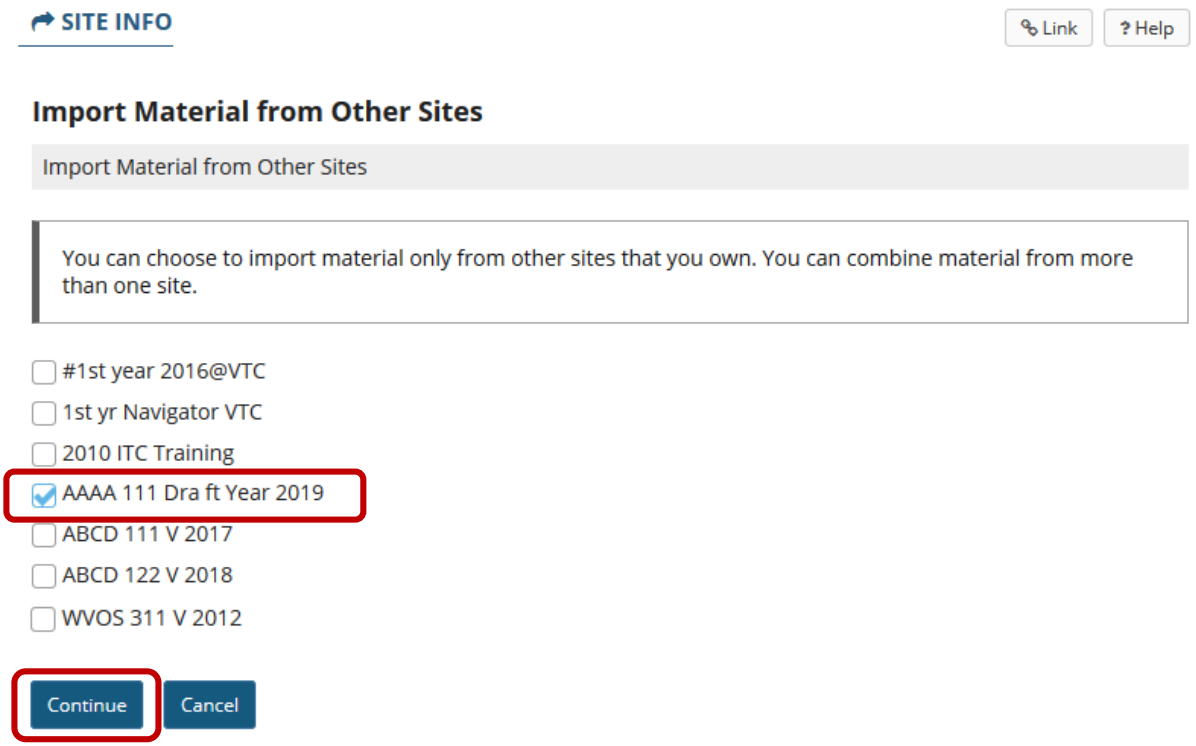
Select **the Import from Site** tab at the top.



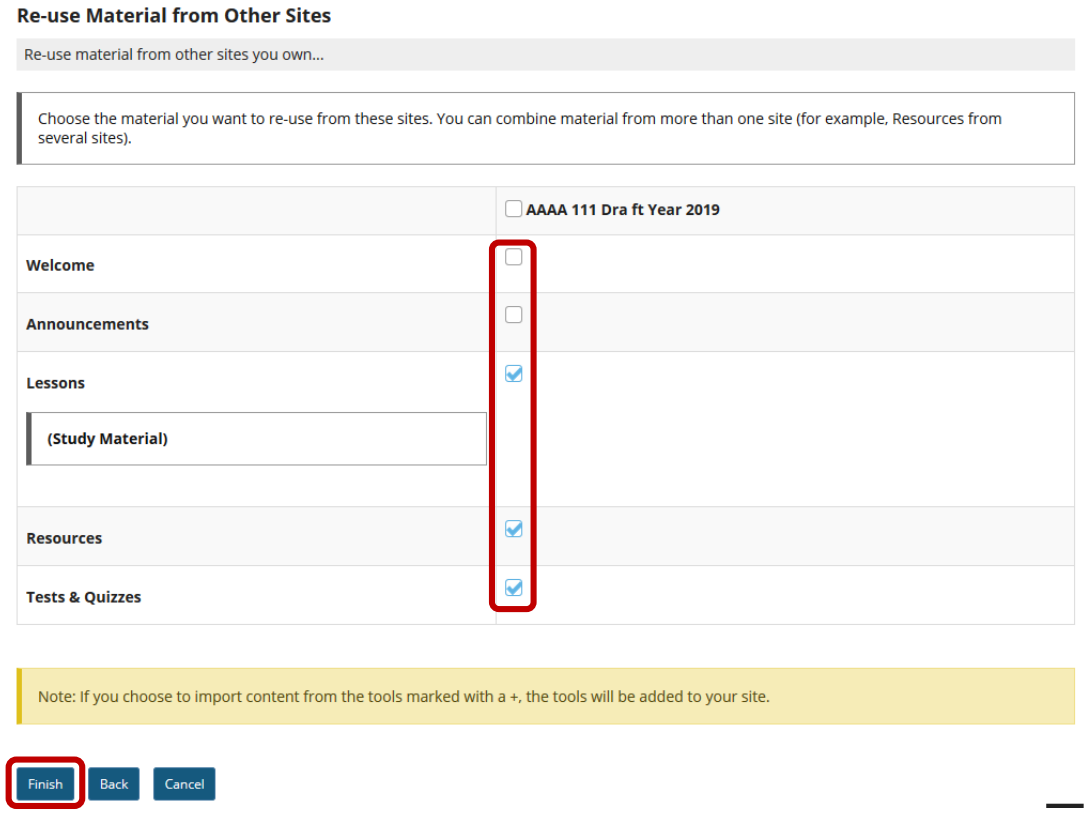
Choose the method of import that you would prefer:



Next, you will select the eFundi site you would like to import the content from by clicking the relevant checkbox. Once the site(s) have been selected, scroll to the bottom and click the **Continue** button.

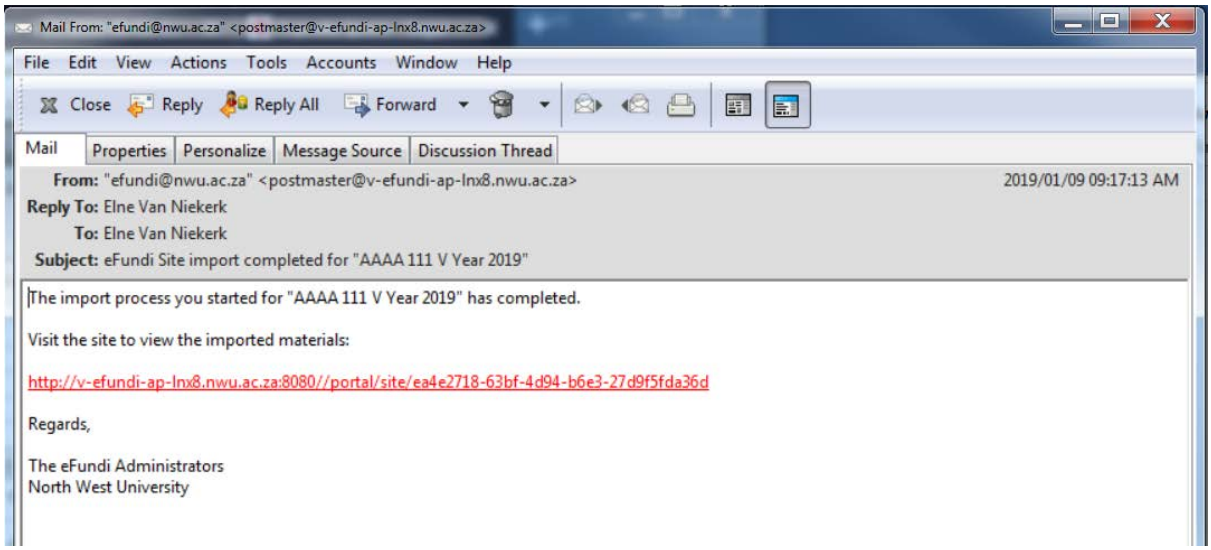


A list of tools that appear on BOTH sites will appear. Click the **checkboxes** for the tools' content that you would like to import to your new site, then click the **Finish** button.



Note: Please do not import the Assignments tool from a previous year's site as this often causes errors. It is preferred that a new assignment is created from the start.

You will receive an email from eFundi once the import is complete:



Need help?

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You can make use of the Sakai based Help resources available on all eFundi sites, or contact your site of delivery eFundi Support Desk.

OR: Please attend eFundi training or stop by during office hours for additional help.

eFundi Support Desk:

Call centre: 018 285 5930

Campus support:

Mafeking:	**Potchefstroom:**	**Vanderbijlpark:**
Tel.: 018 389 2447 Office: ADC Building, Block D Room G80	Tel.: 018 285 2295 Office: Building E8, Room 107A	Tel.: 016 910 3035/8 Office: Building 13, Room SL313

OR

Log a ticket: support.nwu.ac.za